



**SUMMER INSTITUTE IN APPLIED LINGUISTICS 2009
THE PENNSYLVANIA STATE UNIVERSITY
ON-CAMPUS HOUSING RESERVATION REQUEST**

DESCRIPTION OF ACCOMMODATIONS:

Special housing packages for the *Summer Institute in Applied Linguistics* have been reserved at Eastview Terrace or Nittany Hall for the program's duration. The rate is **\$63.00 per night, per person, single occupancy at either Eastview Terrace or Nittany Hall and \$42.50 per night, per person, double occupancy at Nittany Hall**. Rooms are available beginning Sunday, June 21st through Saturday, July 18th.

TO RESERVE A ROOM:

Housing reservations can be accepted only by mail or fax. Please provide your credit card information or your check with your on-campus housing reservation request form to the address provided below.

Mail: Conference Services
The Pennsylvania State University
133 Johnston Commons
University Park PA 16802

Phone: 814-865-0079
Toll-Free: 800-778-8006
Fax: 814-863-8877

PAYMENT:

Accepted forms of payment for housing reservations are cash, check, MasterCard or VISA. No other forms of payment will be accepted. If you are planning to pay for your room with a credit card, the credit card and cardholder must be present at time of check-in. If this is not possible, you may guarantee your reservation by credit card, and pay with a check or cash at time of check-in. All housing charges must be paid in full at the time of check-in.

CANCELLATIONS AND NO SHOWS:

If you fail to cancel before June 8, or do not show up for your lodging, a one-night lodging fee at the package rate will be charged to your credit card or deducted from your payment prior to refund or credit to account.

QUESTIONS:

If you have any questions about residence hall housing, please call one of the telephone numbers listed below.

Reservations will not be taken by phone.

800-778-8006 (within the United States)

814-863-3241 (outside the United States)



SUMMER INSTITUTE IN APPLIED LINGUISTICS 2009 CAMPUS HOUSING RESERVATION REQUEST FORM

Guest's name: _____

Home address: _____

Street address

City

State

ZIP code

Phone number(s): _____ Home _____ Cell _____

_____ Office _____ Fax _____

_____ E-mail address _____

PLEASE INDICATE GUEST NAME(S) BELOW

PLEASE INDICATE ROOM CHOICE BELOW

1). _____ Eastview single Nittany Hall single Nittany Hall double

Roommate(s) request: If you select a double room, you may indicate a roommate preference, and mutual requests will only be honored if both housing forms and payments are submitted together. If you select a double room and do not designate a roommate, one will be assigned.

Female Male

Age (if roommate is a child)

Roommate's last name _____ First name _____ Middle initial _____

Arrival date:

Departure date:

Number of nights: X \$63.00 per night, per person, single occupancy = \$

Number of nights: X \$42.50 per night, per person, double occupancy = \$

Meal plan: X \$308.00 per session, per person (lunch & dinner) = \$

Meals: Hot breakfast service at the Pollock Dining Hall, Monday through Friday, is included in the per-person, per-night rate for campus residence hall guests. You may also buy a meal plan that includes lunch and dinner, Monday through Friday, and brunch and dinner, Saturday and Sunday for a fee of \$308.00 for a single session or \$616.00 for both sessions. If you do not buy the meal plan, lunch and dinner are your responsibility.

Acceptable forms of payment are cash, check, MasterCard or VISA. **No other forms of payment will be accepted.** If using a card to pay for accommodations, the credit card and cardholder must be present at time of check-in. Guests may reserve a room with a credit card and pay with alternate means at time of check-in if cardholder cannot be present.

Charge to: **VISA** **MasterCard**

Card number: _____ **Expiration date:**

Cardholder name: _____

Type or print clearly

Signature: _____ **Date:**